

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, October 17, 2024
6:00 p.m. – Professional Development Room**

Tour of the Elementary School and Pool at 5:00 p.m.

- Call to Order: The meeting was called to order at 5:15 p.m. by President D. List.
- Members Present: D. List, H. Ball, K. Carlson, J. Cook (left at 6:37 p.m.), L. Forsyth, C. Matthews, L. Smith
- Members Absent: None
- Also Present: P. McGee, L. Prinz, K. Loftus, R. Stevens, B. Brown, J. Back, P. Hazard, K. Grattan, K. Kaercher, R. Caldwell and 24 members of the audience.
- President's Report: D. List thanked everyone for attending the School Safety Symposium and for the Administration Team and the Sheriff's Department for putting it on. The Al Hawk Award night is November 20th and if you are interesting in attending you will need to let R. Stevens know by November 6th. She leaves Saturday for the NYSSBA Conference. She thanked J. Cook for being the NYSSBA Resolution voting representative the other week. The Elementary School and Pool are acceptable.
- Academic Focus: None
- Student Council Report: None
- Principals' Comments: K. Loftus reported:
- Last week was Fire Safety Week and the local fire departments came out on October 7th and had a nice presentation for the Elementary.
 - Picture day was earlier this month.
 - Open House was last week and 85% of families attended.
 - The first benchmark assessment will be given on November 1st.
- P. Hazard reported:
- 5 week progress reports have been sent out.
 - Attendance has been going great and tardiness is down.
 - The Pep Rally and Spirit Week went great.
 - The Homecoming Dance went great. There was a huge turnout.
 - The first mini College/Career Fair was held on October 3rd.
 - Auditions were held for the musical *Honk*.
 - PSATs are being held next week.
 - Senior nights for fall sports are being held as the season wraps up.
 - The 8th grade took their annual trip to the Buffalo Naval Park.

Director of Instructional Services Comments:	B. Brown thanked all of the Board members for that they do. The first Superintendent Conference Day went very well. She thanked the Board for the additional Speech Pathologist position.
Director of Technology & Assessment Comments:	J. Back thanked all of the Board members for their service. The PSAT's are all online this year again and will take place next week. BEDS day was October 2 nd . Last Friday at the Superintendents Day Conference the IT Department hosted a Technology Demo Slam where nine different instructional tech tools were given five minutes for a mini demo and then faculty selected which one they wanted to learn more about and did a more in depth training on.
Business Administrator Comments:	L. Prinz stated EduTech hosted Support Staff PD Day on October 11 th from 9:00 a.m. to 2:30 p.m. where they discussed things like Frontline, SchoolToo!, and nVision. There is two weeks left in the tax collection season and we are almost at 95% collected. Under New Business there is a tax roll correction being presented for Board approval. In addition, the 2023-2024 audited financial statements, and corrective action plan are being presented for Board acceptance.
Superintendent's Comments:	P. McGee said it is Board Appreciation Week and he thanked the Board for all that they do. There will be a bridge replacement happening in the District in the spring of 2026 that he is going to be working with the Transportation Department because it will affect routes. He was invited to the groundbreaking ceremony for Oxbo's new location, they are moving from Byron to Bergen. New York State is mandating schools to complete a survey about regionalization. He and D. List head to New York City this weekend for the NYSSBA Convention. Sectionals are coming up. FFA leave this weekend for Nationals. There are three new additions to New Business: 13.7 Approval of School Monitor – Bobbie Jo Klycek (Eff. 10/22/24), 13.8 Approval of Revised Superintendent Contract (Eff. 7/1/24), and 13.9 Approval of Speech Pathologist – Erin Graff (Eff. 11/18/24).
Consent Agenda:	<p>It was moved by H. Ball and seconded by C. Matthews that the following consent agenda be approved:</p> <p><u>Approval of Minutes</u> September 12, 2024 September 19, 2024</p> <p><u>Financial Matters</u> General Fund Bills: Warrant A-17, Ck. # 25605-25647 \$714,524.35 Warrant A-19, Ck. # 25648-25727, \$146,871.96 School Lunch Fund Bills: Warrant C-4, Ck. # 201284-201293, \$24,720.22 Warrant C-5, Ck. # 201294-201304, \$16,786.80 Capital Fund Bills: Warrant H-3, Ck. # 2825-2831, \$300,215.95 Warrant H-4, Ck. # 2832-2848, \$1,630,913.41</p>

Trust & Agency Fund Bills: Warrant TA-6, Wire # 1775-1778,
Ck. # 301499-301505, \$453,654.04
Warrant TA-7, Wire # 1779-1784,
Ck. # 301506-301514, \$497,238.70

Monthly Treasurer's Report – September 2024

Personnel Matters

Resignations/Retirement/Termination:

Resignation –Building Maintenance Mechanic –
Kevin Bruton Jr. (Eff. 10/19/24)

Approvals:

Summer Hours – Katlin Blackburn

Substitute Teacher (UPK-12) – Hanna Erion

Substitute Teacher (UPK-12) – Jordyn Hulbert

Substitute Teacher (UPK-12) – Deacon Smith

2024-2025 Winter Sport Coaches/Advisors

Wrestling

Modified - .5 Matthias Ellis II

.5 Rich Hannan

JV – Josh Brabon

Varsity – .5 Matthias Ellis II

.5 Rich Hannan

Volunteers – Brian Tatar

Zachary Hannan

Boys Basketball

Varsity – Roxanne Noeth

JV – Chris Chapman

Girls Basketball

Varsity – Rick Krzewinski

JV – Elliott Flint

Modified – Nick Muhlenkamp

Swimming

Varsity – Sara Stockwell

JV – Erik Fix

Modified – Jason Blom

Jay Wolcott

Cheerleading

Varsity - .5 Krissy Bird

.5 Rachel Lambert

Volunteer – Amanda Wannike

Permanent Appointment – Secretary – Michelle MacKenzie (Eff. 9/23/24)

Permanent Appointment – Secretary – Mary Hughes (Eff. 10/18/24)

Permanent Appointment – Teacher Aide –

Rebecca Cummings (Eff. 11/1/24)

Substitute Cleaner – Jacob Shaw

Miscellaneous Matters

None

CSE/CPSE Review

CSE cases as presented

CPSE cases as presented

The motion passed 6 Yes, 0 No.

Reports:

State of Special Ed – Director of Instructional Services

The goal of the District's Special Education program is to maximize the academic and functional achievement of all students with disabilities. The objectives were gone through that guide the program's practices. There has been an increase in student with disabilities from last school year to this school year from 85 to 101 students. Fifth and tenth grade have the most students with disabilities and there are more students in the Elementary School with disabilities than in the Jr./Sr. High School. There are 42 students this year that spend more than 80% or more of their day in the regular classroom and only 18 spend less than 40% of the day in the classroom.

Last year that was 18 CPSE (Age 3 and 4) students and this year there are 22, with four referrals in process. Some of the current developmental delays that these students are facing are fine motor skills, sensory skills, gross motor skills, speech/language, social/emotional, and/or cognitive. Last year the Special Education Department:

- Developed better communication tools to prepare for meetings
- Continue to develop positive relationships with out-of-district families and ensure they are visiting the programs more regularly
- Doing more Professional Development to improve goals and progress monitoring
- Improve communication around CPSE process and connect with families to share additional information about the process

This school year the Special Education Department is:

- Using Professional Development to improve consistency and compliance with testing accommodations on IEPs
- Onboarding three new Special Education Teachers and a Speech Pathologist and making sure they have what they need to be successful
- Working on developing a Case Manager Handbook and Guide to Writing an IEP
- Working on improving communication with families for exiting CPSE students and the transition to kindergarten

School Safety Symposium – Superintendent/Genesee County Sheriff Department –

P. McGee, R. Caldwell, P. Hazard, K. Loftus, J. Brabon, J. Graff

"If You See Something, PLEASE Say Something." School is not supposed to be a prison and everyone is just trying to find ways to minimize the risks. School safety is key and Byron-Bergen was early in the game to get

a SRO in the District. Josh Brabon is in his 5th as the SRO for Byron-Bergen and 8th year of law enforcement. He wears many hats at Byron-Bergen such as:

- Addresses law enforcement needs
- Serves as a counselor and assists with mental health needs
- Member of the schools Threat Assessment Team
- Member of the schools TIG (Trauma Illness Grief) Team
- Reviews school safety plans and protocols annually
- Serves as an educator (D.A.R.E)
- Liaison for communication between emergency personnel and Byron-Bergen Administrators

Bus safety is top priority as the drivers are the first and last person students see every day. There are cameras on the buses. Administrators are outside along with the SRO to greet students in the morning. Exterior doors are locked, and classrooms are now locked during instructional time for added safety measures.

To make sure the campus is safer capital projects and COEP's have been taking place. With the SMART Bond money cameras have been installed all over the campus (interior and exterior) along with mass notification systems. Exterior doors are being replaced. In order to enter the buildings you must have an ID badge with access or be checked in via the Raptor system.

The Elementary building has implemented a new app called PikMyKid for dismissal which helps minimize the number of people in the building. For UPK dismissal parents/guardians stay in the loop and students are brought out to them. Weather permitting some activities are being held outside such as the Halloween parade to also keep people out of the building during instruction.

Each building now has a School Social Worker and a School Psychologist. U-Connect (GCASA) comes to the district two times per week.

Policy Committee	First Readings up for approval under New Business.
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Update:	
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Facilities	
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Committee	
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Update:	
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Budget Committee	None
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Update:	
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Audit Committee	None
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Update:	
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SOAR Update:	Date will be set for after football season.
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Positive Recognition:	None
Approval – Application for Corrected Tax Roll for 7460 Evans Road for Benjamin and Kelli Sandow	<p>Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by C. Matthews to approve the Application for Corrected Tax Roll for 7460 Evans Road for Benjamin and Kelli Sandow.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – Contract between Byron-Bergen Central School District and the Byron-Bergen Bus Drivers’ Association – July 1, 2024 to June 30, 2027	<p>Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by H. Ball to approve the Contract between Byron-Bergen Central School District and the Byron-Bergen Bus Driver’s Association – July 1, 2024 to June 30, 2027. (The end date of the contract needed to be changed from 2024 to 2027.)</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – First Reading of Policy # 3220 – Use of Assistance Animals	<p>Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by L. Forsyth to approve the First Reading of Policy # 3220 – Use of Assistance Animals. There was some discussion about the number of applications.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – First Reading of Policy # 7350 – Timeout and Physical Restraint	<p>Upon the recommendation of the Superintendent, it was moved by L. Forsyth and seconded by H. Ball to approve the First Reading of Policy # 7350 – Timeout and Physical Restraint.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – 2023-2024 Byron-Bergen Central School Audited Financial Statements	<p>Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by C. Matthews to approve the 2023-2024 Byron-Bergen Central School Audited Financial Statements.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – 2023-2024 Corrective Action Plan	<p>Upon the recommendation of the Superintendent, it was moved by C. Matthews and seconded by K. Carlson to approve the 2023-2024 Corrective Action Plan.</p> <p>The motion passed 6 Yes, 0 No.</p>

Approval – School Monitor – Bobbie Jo Klycek (Eff. 10/22/24)	Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by L. Smith to approve School Monitor - Bobbie Jo Klycek (Eff. 10/22/24). The motion passed 6 Yes, 0 No.
Approval – Revised Superintendent Contract (Eff. 7/1/24)	Upon the recommendation of the Superintendent, it was moved by L. Forsyth and seconded by H. Ball to approve the Revised Superintendent Contract (Eff. 7/1/24) The motion passed 6 Yes, 0 No.
Approval – Speech Pathologist Erin Graff (Eff. 11/18/24)	Upon the recommendation of the Superintendent, it was moved by C. Matthews and seconded by K. Carlson to approve Speech Pathologist – Erin Graff (Eff. 11/18/24. Erin Graff, who holds her permanent certification in the Speech and Hearing Handicapped certification areas in the public schools of New York State, is hereby appointed to the position of Speech Pathologist in the Speech tenure area for a probationary period of four (4) years to commence on November 18, 2024 and to end at the end of the day on November 17, 2028. The salary during this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 21 (pro-rated). The motion passed 6 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports: None

Requests Requiring Board Consideration: None

Review of Next Meeting's Agenda:

Policy Committee Update
Facilities Committee Update
Budget Committee Update
Audit Committee Update
SOAR Committee Update
Positive Recognition

Adjournment: It was moved by K. Carlson and seconded by C. Matthews to adjourn the meeting at 8:38 p.m.
The motion passed 6 Yes, 0 No.